

CORRECTING THE DOLLAR AMOUNT

If an error is made while writing in the dollar amount **during** the WIC transaction, the cashier can correct it by doing the following:

1. Draw a single line through the incorrect dollar amount;
2. Write the correct dollar amount in the "\$ Correction Only" box; and
3. Initial the correction in the "Cashier Initial" box.

Note: Changes **cannot** be made to the food instrument or cash value food instrument once the transaction has been completed and the WIC participant/authorized representative has left the store.

ARIZONA DEPARTMENT OF HEALTH SERVICES WIC PROGRAM 1740 WEST ADAMS, PHOENIX, ARIZONA 85007 NEED HELP? Mon. - Fri. 8 AM - 3 PM, Call 1-800-2528-WIC				MISUSE OF DRAFTS SUBJECT TO STATE OR FEDERAL PROSECUTION. VOID IF ALTERED		DRAFT #		75-1248 Payable Through FSMC, 919 AN AFFILIATE OF SECURITY STATE BANK HOWARD LAKE, MN 55349 ACCT# 802070			
AGENCY	CLINIC	PARTICIPANT ID	PARTICIPANT NAME		DRAFT TYPE		DRAFT #		FIRST DATE TO USE		
10	12	12100144788	QUINCY, PATRICIA		000334AA		31634101		03/23/2009		
2 CONTAINER (12 OZ FROZEN) WIC APPROVED 100% JUICE OR 2 CONTAINER (46 OZ) WIC APPROVED 100% JUICE 2 GAL SKIM/NONFAT OR LOWFAT (1%) MILK (GALLON CONTAINERS ONLY) 1 LB (UP TO 16 OZ) WIC APPROVED CHEESE 1 DOZ FRESH EGGS (12 PACK CARTONS ONLY)						VENDOR MUST DEPOSIT WITHIN 60 CALENDAR DAYS FROM FIRST DATE TO USE.		DATE OF USE		LAST DATE TO USE	
						ACTUAL \$ AMOUNT		LAST DATE TO USE		PAY TO THE ORDER OF:	
						\$ CORRECTION ONLY CASHIER INITIAL		04/21/2009			
						\$ 2284.67					
						\$ 2497					
						TAX EXEMPT SALE NOT TO EXCEED \$300.00		NOT PAYABLE WITHOUT VENDOR ID STAMP			
PARTICIPANT: DO NOT SIGN UNTIL TIME OF PURCHASE											
SIGNATURE AT STORE:											
CASHIER: DO NOT ACCEPT IF ALREADY SIGNED. MUST MATCH SIGNATURE ON ID FOLDER.											

When correcting the dollar amount, **DO NOT:**

- ❑ Write over the incorrect number;
- ❑ Scratch out the error so that it cannot be read; or
- ❑ Use correction fluid (white-out) to cover the error.

SPECIAL NOTE: This is **one** of three areas on the food instrument and cash value food instrument that can be changed. The other areas are the "Date of Use" and signature box. Any other changes made to the food instrument are considered alterations. If the food instrument is considered altered, it will be rejected for payment by the banking contractor and will **NOT** be paid.