

WIC Income Eligibility

Grace Period for Proof of
Adjunctive Eligibility

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Documenting Adjunctive Eligibility

Policy has not changed for the documentation of income if participant shows proof of Adjunctive Eligible program as proof of income **at the certification appointment**

- Income still documented in income screen for family
- Continue to use S (Adjunctive Eligible program) as the source
- Continue to use 4 (AHCCCS), 6 (TANF), 7 (Food Stamps), as the documentation type

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Interval
and
Amount
completed
as reported
by
Authorized
Rep

Name	SSN	Interval	Amount	Source	Documentation	Monthly	Annual
PRIMARY PROVIDER		W	500.00	S	4	2166.67	26000.00

WIC Income Guidelines

Number In Family:

Unborn Counted:

New Income Date: 01/04/2012

Income Averaging

Interval: Total: Average:

Amount:

Income not Eligible

Source
is documented
as **S**
(adjunctive
eligible
program) since
proof of income
is AHCCCS
documentation

Documentation
type is 4 since
proof of AHCCCS
was shown

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Documenting Adjunctive Eligibility

Policy has not changed for the documentation of Adjunctive Eligible program on eligibility screen when proof is shown

- Adjunctive Eligible program documented on Eligibility screen C (AHCCS), N (Food Stamps), P (TANF), Q (Section 8), and FDPIR
- Adjunctive Eligible box checked automatically
- Check participant box if proof of participation provided

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Arizona WIC Program - [Client Registration]

Family ID: 110740226

Client ID: 1545000

Program: AHCCCS

Adjunct Eligibility:

Participant:

Program(s) documented on Eligibility screen

Adjunctive Eligibility Box automatically checked

Participant box checked when proof of participation is provided

start | Inboxes - Micros... | FW: Flight pric... | RE: Flight pric... | POP form - Me... | MetaFrame Pr... | Document1 - ... | Microsoft Pow... | Arizona WIC P... | 9:24 AM

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Documenting Adjunctive Eligibility

NEW Policy for documentation of income when grace period is given because client is participating in Adjunctive Eligible program but no proof of income or Adjunctive Eligible program provided

- Income still documented in income screen for family
- Continue to use T (self-declared) as the source
- Continue to use 10 (forgot documentation) as the documentation type

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Interval
and
Amount
completed
as reported
by
Authorized
Rep

Source
is documented
as **T** since
proof of income
not provided

Name	SSN	Interval	Amount	Source	Documentation	Monthly	Annual
PRIMARY PROVIDER		W	500.00	T	10	2166.67	26000.00

Interval	Total	Average

WIC Income Guidelines

Number In Family:

Unborn Counted:

New Income Date:

Income Averaging

Interval: Total: Average:

Amount:

Documentation
type is 10 since
no proof was
shown

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Documenting Adjunctive Eligibility

NEW Policy for documentation of participation in Adjunctive Eligible program when no proof participation is provided

- Adjunctive Eligible program documented on Eligibility screen C (AHCCS), N (Food Stamps), P (TANF), Q (Section 8), and FDPIR
- Adjunctive Eligible box checked automatically
- Do not check participant box since no proof was seen
- Document participation in all programs in Eligibility screen, but only check participant box for those programs for which you see proof

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Participant
box not checked when proof of participation is not provided

Adjunctive Eligible **Program(s)** documented on Eligibility screen

Adjunctive Eligibility
Box automatically checked

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WIC Benefits

NEW Policy for providing WIC Benefits when no proof of income *OR* adjunctive eligibility is provided at the certification

- Participant can be issued one month of benefits
- Authorized Rep should be informed that if proof of income or participation in adjunctively eligible program is not provided within 30 days, additional benefits will not be provided

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Updating Income and Adjunctive Eligibility

When the participant returns to clinic with proof of income, update income screen

- Change income source to reflect proof that was seen
- Change documentation to reflect what proof was seen

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Updating Income and Adjunctive Eligibility

When the participant returns to the clinic with proof of adjunctive eligibility as the form of proof of income, update income screen and eligibility screen

- Change income source to reflect proof that was seen (S Adjunctively Eligible program)
- Change documentation to reflect what proof was seen
- Update eligibility screen by checking “participant” box for those program(s) you saw proof of participation

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QUESTIONS?

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